



INSTRUCTIONS FOR THE CONFERENCE PROCEEDINGS

The full paper and the complementary files to be published in the Conference Proceedings must be submitted online from 15th March to 29th April 2021 in the [EUBCE User Area](#) (section “Paper delivery”).

The full paper is the most essential part of your contribution to the Conference Proceedings.

Title, authors and keywords must coincide in all the files delivered, in order to avoid incongruities.

Paper file preparation for the Conference Proceedings

- The full paper must be written in English and the layout should be exactly the same as the template in the ‘Instructions for preparation of papers’ provided on the EUBCE website. Papers with layout settings different from the template will not be accepted.
- The full paper must be submitted in Microsoft Word format (.doc) AND Adobe Acrobat format (.pdf).
- The files must be renamed with the session code followed by “_paper” (e.g. for session 1AO.4.1 the name of paper files will be “1AO.4.1_paper”).
- If you are using special fonts, make sure that the checkbox “do not send fonts to distiller” is unchecked in the “Adobe PDF settings” page.
- Pdf files must NOT have any password nor security restrictions.

Poster/Slides of Presentation for the Conference Proceedings

- The poster pdf file should have the same layout as the version displayed online for the Poster Presentation.
- File formats different from pdf (e.g. jpg, tif, doc, ppt etc) that cannot be converted will not be accepted.
- The poster file must be renamed with your session code followed by “_poster” (e.g. for session 2CV.3.1 the name of poster file will be “2CV.3.1_poster”).
- If you are using special fonts make sure that the checkbox “do not send fonts to distiller” is unchecked in the “Adobe PDF settings” page.
- Pdf files must NOT have any password nor security restrictions.
- Slides of presentation that should be published in the Conference Proceedings will be converted in PDF by the editor.

Only corresponding authors of each presentation may upload final manuscripts or presentations for publication in the conference proceedings. To upload the files just follow the step-by-step procedures provided in the user area and complete the mandatory electronic Copyright Transfer Agreement.

Authors are kindly asked to upload at the same time all the requested files.

Please note that all submissions must be completed through the User Area

We look forward to meeting you virtually!

On behalf of Nicolae Scarlat, Technical Programme Chair.

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