



NOTES FOR AUTHORS OF VISUAL PRESENTATIONS

Authors of Visual (poster) presentations are requested to REGISTER for the Conference (Registration Form available on the Conference website www.eubce.com). Please note that your paper will not be published in the Conference Proceedings without having registered for the Conference.

Information for Presenters

A Visual Presentation is a perfect medium for direct two-way communication with all interested delegates on specific topics, projects or programmes.

Good design is essential if this important part of the Conference is to be a success. Authors are therefore urged to closely follow these instructions.

- The posters must be presented in ENGLISH, the official language of the Conference.
- Your Visual Presentation has a unique official session code as indicated in the Conference Programme. This code will appear on the panel which has been reserved for your poster presentation.
- The maximum display area of your panel is: **0.85m wide and 1.20m high**. This allows the display of posters up to ISO A0 format (841mm x 1189mm, upright format). The boards will be arranged in topic groups and numbered according to the Conference Programme. Double-side adhesive tape will be available to attach your poster on the poster panels. We kindly ask you to use them **and not any other kind of adhesive tape as they might cause damage to the walls**.
- The Visual Presentation has to be headed by the title and the author(s)' name(s). A good Visual Presentation concentrates on the outstanding features of a project, easily grasped by the viewer, with a minimum of text (less than 50% of the total poster area) and readable at approximately 2 m (use letters at least 10 mm high).
- An envelope will be available on each poster panel to provide space for communication with other participants (exchange of business cards).
- Advertising material is not allowed to be presented in this Scientific Conference. Please be aware that Posters containing marketing or advertising material will be dismantled by the Organisers without giving prior notice.

Presentation

Each poster will have a dedicated time slot (about 3 minutes) in which the author can present an organized and concise summary of the work, emphasizing the objectives, approach, key results and impact of findings. This will give all Conference delegates the opportunity for questions and discussion, thus fostering information exchange, which is the major objective of this event.

Set up of your poster

You have the unique opportunity to present your Visual Presentation for 4 days from Monday through Thursday in the Poster Area. Thus, your work and results will receive a very high visibility.



The authors of all Visual Presentations are requested to set-up their posters on the allotted boards during registration hours on Sunday (26 May), or the latest by Monday morning (27 May) and to take them down on Thursday (30 May) after the Closing Session.

Schedule of Interactive Visual Presentations

Authors of Visual Presentations are requested to present their posters personally during their session at the times indicated below, in the Programme booklet and on www.eubce.com. Presenting a poster allow the authors to interact personally with the attendees, network with interested parties and discuss research results in details.

Visual sessions will be moderated and guided by chairpersons.

Monday 27th May

Visual Presentations	4AV.1	1AV.2	13:30 - 15:00
Visual Presentations	4AV.3	3AV.4	15:15 - 16:45
Visual Presentations	4AV.5	3AV.6	17:00 - 18:30

Tuesday 28th May

Visual Presentations	IBV.1	3BV.2	08:30 - 10:00
Visual Presentations	5BV.3	2BV.4	13:30 - 15:00
Visual Presentations	3BV.5	4BV.6	15:15 - 16:45
Visual Presentations	3BV.7	1BV.8	17:00 - 18:30

Wednesday 29th May

Visual Presentations	ICV.1	2CV.2	08:30 - 10:00
Visual Presentations	3CV.3	2CV.4	13:30 - 15:00
Visual Presentations	3CV.5	2CV.6	15:15 - 16:45
Visual Presentations	3CV.7	2CV.8	17:00 - 18:30

Thursday 30th May

Visual Presentations	1DV.1	2DV.2	09:00 - 10:30
Visual Presentations	1DV.3	3DV.4	10:45 - 12:15
Visual Presentations	1DV.5	3DV.6	13.30 - 15:00

Audio- and video-records and photos may be produced within this event and during your presentation. With your participation you agree that such recordings/photos may be made available to the public.



EUBCE 2019

27 - 30 MAY 2019
LISBON - PORTUGAL

27th European Biomass Conference & Exhibition

Poster Awards

In recognition of the effort that you and your co-authors have dedicated to the technical work reported in your Visual Presentation, to the preparation of the poster itself and to your presentation, the most outstanding Visual Presentations will be awarded. The awards will be based on the quality of the technical work reported and of the presentation of that work.

The Poster Award will be announced and delivered at the end of each Visual Session. The winners will be invited on stage during the Closing Session on Thursday 30th May and the winning posters will be presented in the auditorium.

The evaluators will use the following criteria for assessing the poster presentations:

- The poster must be presented by the author or co-author during the session
It is mandatory that at least one author of the submission is presenting during the visual session.
- Scientific and logical presentation perspective:
 - Does the poster attract a Conference participant to stop and look at it?
 - Have the authors succeeded to communicate a clear message?
 - Does the poster allow a quick understanding of the work done?
 - Are the objectives, the approach and the results clearly explained?
 - Does it attract attention to specific issues by self-explanatory graphics, pictures and formulas?
 - Does it create enough curiosity that you 'need to get the pre-print now'?
- Presenter or co-authors availability to take part in the ceremony on Thursday
It is mandatory that the presenter or one co-author of the presentation can take part in the Closing Session on Thursday, 30 May 2019.

The files to be published in the **Conference Proceedings** and the Copyright Transfer Agreement Form can be **submitted online** before the Conference, in the user area of the EUBCE website, **or onsite** during the Conference, at the Paper Delivery desk.

For further details on how to prepare the manuscripts please see the "Instructions for Conference Proceedings" and the "Instructions for the Preparation of Papers" on the EUBCE website.

We look forward to your presentation and to meeting you in Lisbon.

On behalf of Dr. Nicolae Scarlat, Technical Programme Chairman, and with best regards from all members of the 27th EUBCE Executive Committee.

Anna Salimbeni

ETA-Florence Renewable Energies

Email: anna-salimbeni@etaflorence.it

Tel.: +39-055-500 22 80